

<b>Regional District Loan Authorization and Security Issuing Procedures</b>	<b>Community Charter or Local Government Act - Section # or Form #</b>
<b>1. Regional District Loan Authorization Bylaw</b>	
a) Bylaw preparation and presentation to Board.	LGA – S. 794
b) Refer to the Requirements for passing bylaws	LGA – S. 819 & CC – S.179
c) Three readings of the bylaw by the Board.	LGA – S. 823 - 823.1
d) Submission of the bylaw to Ministry of Community Services (MCS) for review and approval of the Inspector.	CC – S. 135
e) Elector approval of the bylaw:	
- Where approval is <b>required</b> it may be obtained either by “assent of the electors (referendum)”, “approval of the electors (alternative approval process – modified counter-petition process)” or “consent (Council resolution in support)” where the area is an entire Municipality.	
f) Reconsideration and adoption of the bylaw by the Board	
g) After adoption of the bylaw, at least one month quashing period prior to applying to the MCS for a Certificate of Approval for the bylaw.	LGA - S. 262(3)(c) Form LA1 – Elector Approval
<b>2. Certificate of Approval (Regional District LA Bylaw)</b>	
a) Application to MCS for a Certificate of Approval	LGA – S.262
b) Completion of Corporate Officer’s Certificate	CC – S.135
c) Granting of a Certificate of Approval by the Inspector	
<b>3. Regional District Security Issuing Bylaw</b>	LGA - S.824 & 825
a) Bylaw preparation and presentation to the Board.	LGA - S. 794
b) Three readings, reconsideration and adoption of the bylaw by the Board at the same Board meeting	LGA - S. 262(3.1)
c) At least ten (10) day quashing period before applying to MCS for Certificate of Approval for the bylaw.	LGA – 1022
<b>4. Certificate of Approval (Regional District SI Bylaw)</b>	Form SI
a) Application to MCS for a Certificate of Approval	
b) Completion of Corporate Officer’s Certificate	
c) Granting of a Certificate of Approval by the Inspector	

**\*\*\*Please Note:** This document is a guideline only and is the responsibility of the user to read the pertinent sections of legislation.